



**Assistant Director of Legal, Governance and  
Monitoring**

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## Decision Summary

**Committee:**  
**MANAGEMENT COMMITTEE**

**Date:**

**Committee Clerk:**

**TEL:**

**OVERVIEW AND SCRUTINY**

**MONDAY 3 JULY 2017**

**Penny Bunker**

**01484 221000**

### **Chair**

Councillor Julie Stewart-Turner

### **Councillors Attended**

G Asif, C Burke and R Walker

### **Attendees**

Jacqui Gedman, Chief Executive

### **Apologies**

Councillor Elizabeth Smaje

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## **1 Membership of Committee**

To receive apologies for absence of Members who are unable to attend the meeting.

Apologies for absence were received from Cllr Liz Smaje.

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## **2 Minutes of Previous Meeting**

To approve the Minutes of the meetings of the Committee held on 24 April and 24 May 2017.

Agreed as correct records subject to the amendment of the membership on 24 May 2017.

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## **3 Interests**

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

No interests were declared.

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## **4 Admission of the Public**

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

It was agreed that all items would be considered in public session.

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## **5 Appointment of Co-optees for 2017/18**

To appoint scrutiny Co-optees for the 2017/18 municipal year and consider the recruitment of additional Co-optees.

Contact: Penny Bunker, Governance & Democratic Engagement Manager,  
01484 221000

Agreed:

(1) That the Scrutiny Co-optees be reappointed for the 2017/18 municipal year and allocated to panels as set out in the report.

(2) That a formal letter of thanks be sent by the OSMC to those Co-optees who had stepped down.

(3) That consideration be given to Co-optee recruitment exercise later in the municipal year.

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## **6 Overview and Scrutiny 2017/18**

To consider the arrangements for Overview and Scrutiny in the 2017/18 municipal year, including approach, developing the work programme and the role of the Panel Lead Members.

(Jacqui Gedman, Chief Executive will attend for this item).

Contact: Penny Bunker, Governance and Democratic Engagement Manager, 01484 221000.

Agreed:

(1) That the guidance note on the principles of the approach to Overview and Scrutiny in 2017 be noted.

(2) That the paper on Cabinet Portfolio Holders attendance at Overview and Scrutiny be noted.

(3) That Jacqui Gedman be thanked for attending the Committee meeting and discussing how Scrutiny might work in the new municipal year, including LGA training and the important work of the Children's Panel.

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## **7 Schedule of Meetings 2017/18**

To consider arrangements for meetings of the Management Committee for 2017/18.

(Please bring your diary for this item).

Contact: Penny Bunker, Governance and Democratic Engagement Manager, 01484 221000.

It was agreed that meetings of the OSMC be held every two months on a Monday, starting in September 2017.

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